



Commercial Pilot Training in New Zealand

Launching Your Career Pathway as a Commercial Pilot



PRODUCING INDUSTRY-READY PILOTS

PROSPECTUS



Flight Academy

www.airhb.co.nz



Producing Industry Ready Pilots

Thank you for enquiring about flight training with Air Hawkes Bay. We understand that it is an important step in selecting a career path and training provider, and our team are committed to help you make the decision that best suits your needs. In view of that, we trust this prospectus will provide you with the encouragement to pursue a meaningful career as a commercial pilot with a clear pathway to a globally high growth industry where the mix of technology, demand for access and services, an increasingly mobile population presents real opportunities.

Talented pilots will be in demand globally, and we pride ourselves in offering a range of training options that will not only develop and bring out the best in a student, but give our students a distinct advantage in preparing themselves for their first employment position. With a high employment success rate, our graduates are now flying in various sectors of the aviation industry across the globe which is a testament to our training programmes and success.

Air Hawke's Bay specialises in providing fixed wing pilot training for both domestic and international students. We operate a wide range aircraft fleet that includes Piper Tomahawks and Cherokee, Cessna 172's (glass cockpit) and C152's and Twin Engine Diamond DA42 which are supported by New Zealand Civil Aviation Authority (CAA) approved simulators.

Please study the prospectus and then contact our team to discuss how we can help your career take off.

A handwritten signature in black ink, appearing to read "K England".

Kevin England
Chief Executive, Air Hawke's Bay



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About Hawke's Bay

The Hawke's Bay region is located on the east coast of New Zealand's North Island. It is blessed with a warm and stable climate and includes a range of lifestyle and recreational pursuits. With a regional population of 150,000, Hawke's Bay has two centrally located cities (Hastings and Napier) which offer a full range of services that students may require during and after their training.

Hawke's Bay is made up of several areas, each with their own diverse and interesting traits. Hawke's Bay spans from Mahia in the north through to Porangahau in the south, covering 1.42 million hectares and 350km of Pacific Ocean coastline. The main areas of Hawke's Bay are Northern Hawke's Bay - encompassing Wairoa, Mahia and Lake Waikaremoana - Hastings, Havelock North, Napier and Central Hawke's Bay.

To find out more about the Hawke's Bay region please visit www.hawkesbaynz.com





Learn in the Sunny Hawke's Bay

While for many, the fact that Hawke's Bay enjoys a Mediterranean climate with warm summers and mild winters will be enough to bring them here to study, we believe that the unique blend of climate, space, comparably lower costs, high quality infrastructure and supporting industry provide Air Hawke's Bay with a compelling argument when it comes to selecting your training provider. Here are just some of the reasons:

Seven Reasons for Choosing Us

1. Weather + Location

The natural climate offers a great lifestyle and provides a high level of certainty that you will be able to fly. We enjoy 90-95% flying time availability year round and rarely lose more than half a day, meaning that you should not experience training delays. The region also provides a variety of flying challenges with terrain that includes mountain flying, maritime and coastal flying.

Being 60 minutes flight time from Auckland and 45 minutes flight time from Wellington, the region is centrally located to New Zealand's two major cities, with easy access by land and air.

2. Expertise and Experience

The history and experience of Air Hawke's Bay in flight training can be traced back more than 80 years. This has grown with more than 15 flight instructors and the capability and accreditations for advanced level aviation training including all academic requirements delivered in-house at the Hastings Aerodrome.

3. Traffic Density and Airspace

With two main airports and access to two smaller regional aerodromes, our pilots have ready access to both controlled and uncontrolled airspace. Combined with 60,000 regional aircraft movements per year, there is plenty of room to learn and gain a solid basis of skills in a variety of conditions. This also means that there is **more room for airtime due to less ground delays**, allowing our students to build flight-time hours coherently and quickly.

4. Resources and Technology

We pride ourselves in having a diverse range of training aircraft and modern facilities supported by simulators and a purpose built training base at the Hastings Aerodrome. In addition, we have an ongoing acquisition and asset replacement policy that is regularly introducing suitable aircraft, advanced technologies and training resources to the programme ensuring that our students enjoy a variety of training experiences and can be confident that their skills are current.

5. Employment Pathways

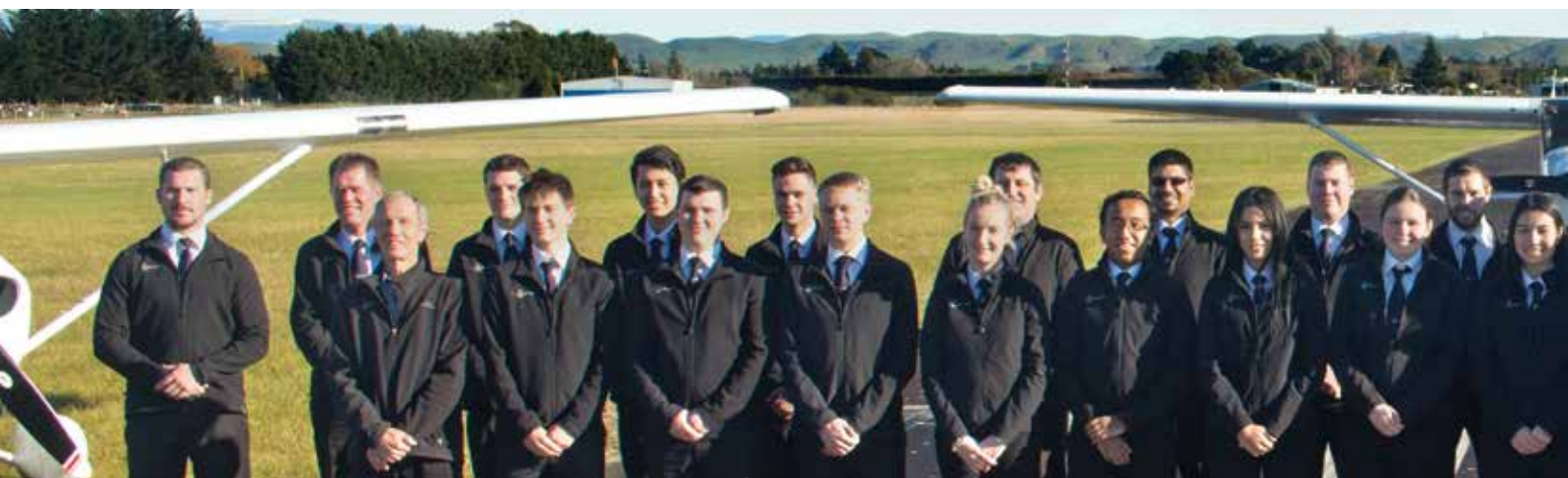
The focus of our commercial training programmes are clearly aimed at those who wish to build a career as a pilot within the aviation industry. As such, Air Hawke's Bay management and instructors are actively in contact with all parts of the aviation sector within New Zealand and from this feedback are constantly applying and sharing new insights that assist our students to secure great jobs and start on a rewarding career. With many Air Hawke's Bay graduates flying nationally and internationally, this network of alumni provides opportunities.

6. Personalisation

We offer a full range of private and commercial pilot courses that can be tailored to the needs and aspirations of the student, and our low instructor/student ratios allow us both the time and opportunity to work with you to get the best outcome. This may involve linking with an external education partner if you want to expand your learning experience or exploring intern opportunities during your training.

7. Low Cost Living

Hawke's Bay enjoys a comparatively low cost of living with a full range of accommodation and lifestyle options readily available. While our overall population is low, it is culturally diverse and our team will assist you to forge new contacts and friendships that are supportive and ensure that your time with us is socially and educationally rewarding.





About Air Hawke's Bay

Air Hawke's Bay Ltd

Air Hawke's Bay Limited (AHB) specialise in providing full-time integrated pilot training for both domestic and international students and air charter services. AHB was the first NZ training provider to be accredited with CAA Part 141 certificate. Our training courses have New Zealand Qualification Authority approval and our organisation is a Signatory to the Code of Practice for International Students.

Our graduates have a high success rate of obtaining aviation employment which is achieved through a specialised internship programme, proficient instructor to staff ratios, and quality learning systems. Our unrivalled airspace, supported with good weather conditions, also provide our students with better training coherency.

We have a fleet of 15 aircraft including the latest Garmin 1000 (Glass Cockpit) aircraft and state of the art Simulators. All of the aircraft are maintained to a high safety standard. We have up to 18 Instructors, with our A Cat Chief Flying Instructor / Flight Examiner who oversees the application of our training and standards. We believe in personalized training and maintain an instructor to student ratio of under 1:3 with no more than 15-20 students per lecture for ground training.

Hastings Aerodrome

The Hawke's Bay & East Coast Aero Club owns the Hastings Aerodrome, which is adjacent to the small village of Bridge Pa. It is situated on the Heretaunga Plains 2kms south of the western suburbs of Hastings and 4kms from the Hastings City centre. The main runway is 3500ft long, sealed and has night lighting installed. The parallel grass runway is 3000ft long. The grass/seal cross runway is about 2000ft long. There are four Instrument Approaches into Hastings and up to eight different Instrument Approaches within five minutes from take-off at Hastings. All Approaches are available for Instrument training. The Aerodrome is dedicated to the training of fixed wing pilots, glider pilots, helicopter operators and parachutists, supported with Air Transport Operations.

Air Hawke's Bay Leading Features

- Internship Programme that introduces students to potential employers
- Advanced technology learning aids i.e. iPads, GoPro cameras and web based applications
- In the aviation education market for more than 80 years
- Owner and Operator of its own aerodrome – unlimited airspace
- Students become part of an enthusiastic aviation community culture
- Onsite and offsite accommodation
- Varied weather patterns and landscape
- An outstanding success record with graduates operating around the world
- High student pass rates
- Delivery of international tailored courses
- Full compliment of Instructors with advanced ratings and privileges.
- No landing fees and ATC charges for local flights
- Conventional and Glass cockpit aircraft/simulators
- IFR Hour Building

New Zealand competitive advantages are:

- A challenging and testing environment
- Clear airspace over diverse land and sea
- Experienced and passionate world class trainers
- ICAO recognized aviation licences
- Safe and secure with competitive costs
- Standardised training procedures code of practice
- Overseas companies requiring customised solutions
- Protection of International student fees and welfare





Course Options

Available Courses

New Zealand Diploma in Aviation - General Aviation / Instructor / Airline (Level 5 and 6)

Students completing the NZ Diploma in Aviation will obtain various New Zealand Civil Aviation Authority (CAA) approved and internationally recognised Pilot Licences, and a number of Ratings, dependent on the strand (career path) chosen. The two year programme is integrated with aviation theory and practical flying experience and thus provides a solid grounding in all technical and regulatory aspects of flying an aircraft. Student loan funding is available. Further details are outlined on pages 7 to 12.

PPL - Private Pilot Licence

The PPL course syllabus includes six written exams including Aviation Law, Human Factors, Air Navigation and Flight Planning, Meteorology, Aircraft Technical Knowledge, and Flight Radiotelephony. The practical components of flying require a minimum of 50 hours with a flight test at the conclusion of the training.

CPL - Commercial Pilot Licence

The aim of this course is to enable students to obtain the theory and principles for a Commercial Pilot Licence together with the practical components of flying. The six written examinations include Aviation Law, Human Factors, Air Navigation and Flight Planning, Meteorology, Aircraft Technical Knowledge, and Principles of Flight and Aircraft Performance. The practical components of flying require a minimum of 200 hours with a flight test at the conclusion of the training.

Single or Multi Engine Instrument Rating

This course aims to provide students with a professional level of competency to operate an aircraft under an Instrument Flying Rules (IFR) environment. There are three written examinations - IFR Law, IFR Navigation, and Instrument and Nav aids. Students are to demonstrate to a Flight Examiner the practical usage of flight instruments, radio propagation, visual landing aids, and radio navigation aids for instrument flight.

Integrated Commercial Pilot License (CPL) + Multi Engine Instrument Rating (MEIR)

This training results in the issue of a New Zealand Commercial Pilot License with a Multi Engine Instrument Rating endorsement. The Multi Engine Instrument Rating endorsement can be achieved within the CPL training syllabus which can achieve a more economical outcome for students.

Category C Flight Instructor Rating

This course aims to prepare students to operate as Flight Instructors for students undertaking private or commercial pilot licence flying and theory courses. Students will learn to carry out pre-flight briefing instruction, in-flight instruction, and post-flight debriefing; teach principles of flight, aircraft performance, weight and balance and aircraft handling, teach use of meteorological documentation, cross country navigation techniques and use of flight manual, aircraft documents and CAA Rules and Advisory Circulars. A flight test is undertaken at the conclusion of the training.

India DGCA CPL - Commercial Pilot Licence (CPL) + Multi Engine Rating (MER) + Instrument Time (Multi)

This training results in the issue of New Zealand Commercial Pilot License and also provides Multi Engine Rating and Instrument Flight Time (Multi Engine). This training meets the DGCA requirements for issue of a Indian Commercial Pilot Licence with an Instrument Rating (Multi Engine) upon conversion.

Other Courses and Ratings available

- Airline Transport Pilot Licence (ATPL) - Theory only
- Aerobatic Flying and Rating
- Mountain Flying and Terrain Awareness
- Instructor Technique Course
- Basic Gas Turbine rating - Theory only
- Global Position System (GPS) rating (Garmin 1000)
- Additional Nav aids i.e. ILS
- Turbine Flying or Turbine Ratings
- Instrument Renewals
- Dangerous Goods





New Zealand Diploma in Aviation

The New Zealand Diploma in Aviation has been developed in consultation with the Aviation Industry. This new National Diploma offers stimulating aviation education and provides specialised pathways to a career as a pilot or other professional roles in the aviation industry.

There are three programmes (career pathways) available:

Qualification	NZ Diploma in Aviation General Aviation	NZ Diploma in Aviation Instructor Career	NZ Diploma in Aviation Airline Career
Programme Level	Level 5	Level 6	Level 6
Length	Two Years	Two Years	Two Years
Study Options	Full-time	Full-time	Full-time
Minimum Number of Credits	240	250	290

The NZ Diploma in Aviation programmes combine Civil Aviation of New Zealand (CAA) approved Pilot Licences and Ratings with appropriate advanced aviation learning. Students graduate with skills and supervision that equip them to enter the rapidly changing and highly competitive field of aviation, relative to their chosen career path. For further information please contact us directly.

Future pathways/employment opportunities

We deliver the NZ Diploma in Aviation as a wholly owned subsidiary company of the Hawke's Bay and East Coast Aero Club Inc.

This brings students the benefits of a quality and respected operator in the aviation industry and provides students with the best of both worlds – being immersed in their chosen industry at a professional flight training organisation, and being part of an aviation community that comprises both a professional and recreational atmosphere.

Students completing the NZ Diploma in Aviation programme will achieve various New Zealand Civil Aviation Authority (CAA) approved and internationally recognised Pilot Licenses, and a number of Ratings, dependent on the strand (career path) chosen. This will prepare them for employment in aviation operations and aviation related industries. The programme is integrated with aviation theory and practical flying experience and provides a solid grounding in all technical and regulatory aspects of flying an aircraft.

The programmes have been developed to prepare students for responsible positions in the aviation industry, including flying in various single-engine and multi-engine aircraft, pilot/staff instruction, and airline operations. The formal certificate awarded to graduates after satisfactorily completing the NZ Diploma in Aviation will be Level 5 or 6.

Upon graduation with appropriate Pilot License certification, and depending on the strand chosen, students will be able to seek further employment opportunities as a pilot in:

- Instruction
- Specialist aviation activities (e.g. survey and photography, etc)
- Tourism operations
- Air charter
- Link airlines
- National airlines
- Corporate aviation
- International airlines

These programmes will also prepare students for responsible positions in the civil aviation industry, including airline operations and management, corporate aviation, airport management, and government aviation operations.





New Zealand Diploma in Aviation

Entry / Selection Interview Criteria

Entry requirements and process:

For admission to any of our professional full time courses, all students will be required to undergo a selection process which involves submitting an application form with supporting documentation:

For admission, applicants must meet the following pre-requisites:

- be at least 18 years of age
- hold an aviation Class 1 Medical Certificate before the course commences
- have competency in spoken and written English (Overseas students – IELTS Band 6.0 or equivalence)
- Academic requirements
 - o University Entrance or equivalence
 - o NCEA level 3 or equivalent, with at least 14 level 3 credits in English-rich subjects (English, History, Art, Geography, Biology, Classics, Art History, Journalism, Media Studies, Religious Studies, Physical Education) and at least 14 level 3 credits in a numbers-orientated subject (Calculus, Statistics, Physics, Chemistry, Accounting, Economics) or
 - o Trade qualification at Level 4 or above or
 - o Have all PPL theory subjects with acceptable pass rates and grades
- Be Fit & Proper person with no criminal convictions and no more than 75 demerit points (traffic infringements) over the last two years.
- Complete the online ADAPT pilot pre screening test. Applicants must achieve Average, Above Average or Good. The cost of this test is around \$80 and more information can be found on www.nzskillsconnect.co.nz

Application Form and supporting documents to contain the following:

1. Brief CV to include:
 - Copies of education and training achievements
 - Work experience details
 - A genuine interest in an aviation career (written statement)
 - Two references
2. Online ADPAT Pilot Aptitude Test result
3. Copy of Birth Certificate or Passport
4. Copy of logbook summary and previous aviation exams or licences (If applicable)

Selection Interview Criteria

Once the application form is submitted and verified against our entry criteria then Air Hawkes Bay will contact the applicant to arrange an interview. A personal interview and satisfactory completion of assessment tasks are part of the selection interview process. The interview will assess such things as; attitude and behaviours, self-motivation and self-awareness, communication skills, positive and open attitude to learning, decision making skills, and ability to complete the entire programme.





New Zealand Diploma in Aviation Programme Information

Entry with Credit

You may already have some knowledge or skills that can be recognised as part of your intended study. This may take a number of different forms including study while at high school, study at a private training establishment, workplace training, other tertiary study, life experiences or voluntary work. If you think you may qualify, you may wish to apply for Cross Credit or Recognition of Prior Learning.

- Cross Credit is based on the equivalency of courses or qualifications. You would apply for Cross Credit if you have passed a very similar course at the same level.
- Recognition of Prior Learning (RPL) is based on the assessment of your current knowledge and skills. You would apply for RPL if you had gained the relevant knowledge and skills through life experiences and informal learning situations.

You will be asked to provide details of knowledge and skills that you would like considered as credit toward your intended programme of study, as part of your application.

You must apply prior to enrolment. RPL and Cross Credit cannot be awarded for a course if you are already enrolled in that course. An original transcript or notice of results from the Institution at which you previously studied (or verified copies) will be required for all applications. For further information please contact us.

Due to high demand for places and the availability of resources and work experience opportunities, limited numbers of students will be accepted onto this programme. We recommend that you talk to our team early.

Programme Information

All students will initially study the theory and practical requirements of a Private Pilot Licence (PPL) and then the theory and practical requirements of an Instrument Rating and Commercial Pilot Licence (CPL) + IFR hour building. The following year, all students will undertake their Instructor Rating, Multi-Engine Instrument Rating, ATPL's and other remaining theory courses. At the completion of the two year course all students are then ready to graduate.

Each course has a proportion of classroom tutorial lessons and individual study time. On average, a student would be expected to do one to two hours of individual study for every classroom tutorial and lesson hour. This programme of study includes holiday or study breaks during which there are no scheduled classes. Students may find it necessary to spend time during non-teaching weeks working on assignments and other study-related tasks set during the teaching weeks.

During the first year you should complete 265 practical hours and 105 practical hours in the second year, including a Multi-Engine Instrument Rating. Students may also undergo specialised courses in the second year that are tailored to their choice of career pathway. The Instructor strand provides practical flying and intensive ground based training. The Airline strand contains BGT, ATPLs and an Airline Integration course. Our programmes have been designed to give graduates options to enhance their employability in either the General Aviation and/or Airline sectors.

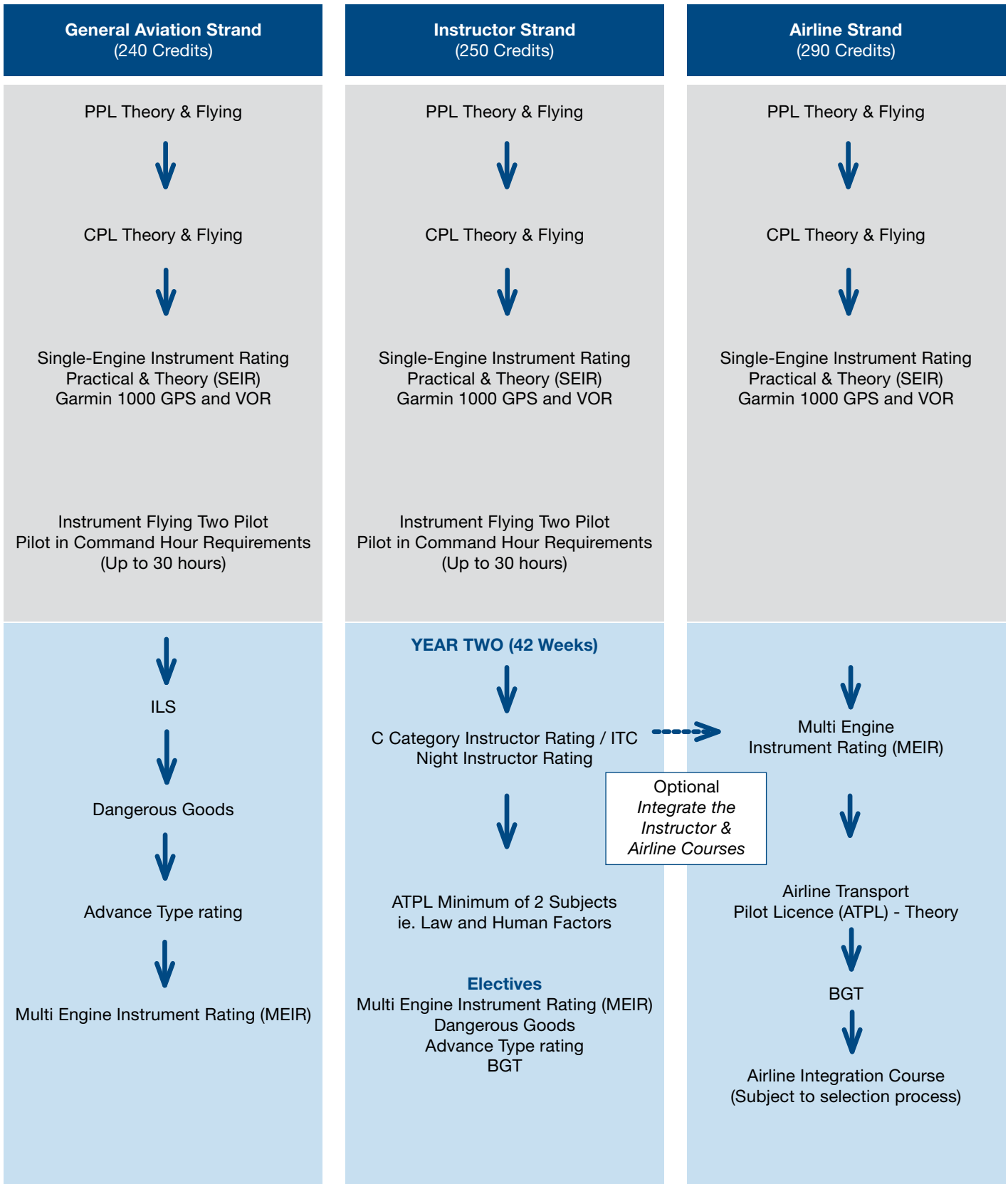
Please note there may be variation in the Programme's total practical hours to allow for Civil Aviation Rule changes to Pilot Licences and Ratings. Students who do not complete the required practical hours may be obliged to undertake necessary additional flying hours in their designated break time, including the Christmas vacation periods. Students who do not complete approved practical hours within the two year duration of the programme may seek to graduate in a subsequent year upon completing these requirements.





New Zealand Diploma in Aviation Programme Structure

Programme structure options





New Zealand Diploma in Aviation Internship Programme

Internship Programme

Air Hawkes Bay's (AHB) reputation for turning out quality candidates through our internship programme is resulting in a higher success rate of employment for our graduates and would be viewed as our leading attribute. Our internship programme is designed to prepare students for employment in aviation operations by providing first-hand experience delivering instruction services and flying within a commercial environment. This is a unique feature of our programme and has proven to be very successful and rewarding for our graduates.

The Internship involves our students completing an Instructor Rating at the beginning of their second year of the NZ Diploma in Aviation course which allows them to provide instruction services (under direct supervision) to other academy students and Aero Club members. On average, our graduates complete the two year course with the prescribed diploma qualification outcomes and **additional logbook hours**.

Furthermore, our students are provided with the additional opportunity to gain basic knowledge and practical understanding of Turbine Operations with a number of Part 125 operators. This involves the integration of the delivery of two NZQA approved theory courses and practical observation of air transport flights. Having an alliance with a local turbine aircraft operator together with our own turbine aircraft operation provides our students with this unique opportunity.

Intern Instruction Services

Once a student gains a C Category Instructor Rating in the second year of the Diploma course they will be inducted into our Instructor team as an Intern. Interns are directly supervised by a senior instructor who will act as their Supervisor/Mentor. This Supervisor/Mentor will assess each intern's progression, supported with formal assessments during the year.

This structured programme of supervision and development will have students delivering pre-flight briefs, flying lessons and post flight de-briefs, with extended responsibilities including completing tutorials and student assessments.

During the internship programme, our interns are also developing other skills where they are provided with extra responsibilities which creates a need for the Intern to self-manage, develop communication and organisation skills, be proactive and adaptable. Additionally, it provides them with the ability to operate effectively across cultures, as they interact with a variety of domestic and international students from many different backgrounds. Skills gained (technical and non-technical), coupled with increased flying hours, provides our graduates with a real advantage with employment opportunities as an instructor.

Introduction to Turbine Aircraft Operations

There are specific subjects within the two-year NZ Diploma in Aviation programme that provides our students with the ability to extend their knowledge and understanding of Turbine Engine and Aircraft Operations. Specifically, AHB delivers a CAA approved Subject 64 Basic Gas Turbine syllabus and examination as per Appendix II AC61.10

After the theory component has been achieved, students may be extended the privilege of observing turbine operation flights from the co-pilot seat with some Part 125 operators.

Summary

For students to work towards in obtaining meaningful employment they need to be work ready with both technical and non-technical skills. Our internship facilitates for such skill sets which leads our graduates to become well-rounded professional pilots that are adaptable to employer needs.





New Zealand Diploma in Aviation

Airline Integration Course Content

Airline Integration Course

Course Objectives

The primary objective of this programme is to produce a graduate who has a clear understanding of the hierarchy of elements critical to the successful management of a flight in a multi-crew, commercial-airline environment in normal and non-normal scenarios; and it is expected that they will be able to demonstrate that knowledge by applying it appropriately in a Line Oriented Flight Training (LOFT) simulator scenario.

Course Content

The Airline Integration Course (AIC) provides CPL/MEIR holders with a detailed introduction to the many demands of a multi-crew cockpit and the systems and operations of modern turbo-prop and jet aircraft. For low-hour pilots, or those with no commercial multi-crew experience, the AIC provides excellent preparation for a candidate's first airline role. The AIC is completed over four weeks at Auckland Campus Flight Simulation Centre.

The course includes:

Human Factors

- Human Factors
- The Role of an Airline Pilot
- Primary Flight Management (all phases of flight) Use of Operational Documents
- Safety Management Systems
- Advanced Aircraft Systems
- Managing Threats to Safe Flight

Entry Qualifications

NZCAA CPL or foreign equivalent

Multi Engine Instrument Rating or foreign equivalent

All NZCAA ATPL subjects or foreign equivalent

IELTS Level 6 (Academic Version) English Language Endorsement

NZ Diploma in Aviation – Airline Preparation Strand students must have passed the selection process.





Information for International Students

Entry Requirements

- Be at least 18 years of age
- Hold a NZ CAA Class 1 Medical Certificate
- If English is a second language applicants will need minimum IELTS Band of 6.0 or equivalent
- Valid passport
- Declare Fit & Proper Person status by providing evidence of criminal convictions and traffic infringement reports
- For professional licence courses only, sit the ADAPT online pre-screening test (www.nzskillsconnect.co.nz) or have passed an approved aviation theory course
- Demonstrate ability to complete the entire course (academic and work experience records)

New Zealand Immigration Policy

Air Hawke's Bay Ltd has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students. Copies of the Code are available from the New Zealand Quality Assurance website at www.nzqa.govt.nz. This means that we are obliged to meet certain conditions prior to enrolling you and we are also required to provide you with pertinent information, which is outlined within this booklet.

Full details of immigration requirements, advice on rights to employment in New Zealand while studying and reporting requirements are available from Immigration New Zealand. This information can be viewed on their website at www.immigration.govt.nz. A list of NZ and overseas offices can also be obtained from this site.

Courses under three months (that is, the Private Pilot Licence, Single and/or Multi Instrument Rating, Multi Rating, C Category Instructors Rating, and Hour Building), only require a Holiday Visa.

A Student Visa is required for all other courses over 3 months. Students transferring from another NZ Provider will need to apply for a Variation of Conditions with Immigration NZ prior to commencing training with us.

Medical and Travel Insurance

International students (including group students) must have appropriate and current medical and travel insurance while in New Zealand.

Travel and Medical Insurance is compulsory for international students studying at Air Hawke's Bay Ltd and is a requirement for Student Visas. An estimated provision for the premium for Travel and Medical Insurance is included within the advertised external costs. Our preferred supplier is UNI-CARE and details of the 'Protector' insurance policy may be found on the website www.uni-care.org. Students wishing to provide their own medical and travel insurance must contact us first for our minimum policy requirements. Upon completion, a copy, translated into English, needs to be forwarded to us for verification of acceptable cover. The estimated premium provision will then be refunded to the student on arrival at the institute on submission of the receipt for their insurance premium.





Additional Info for International Students

Eligibility for Health Services

Most international students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly funded health services are available through the Ministry of Health, and can be viewed on their website at www.moh.govt.nz.

Accident Insurance

The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents, and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at www.acc.co.nz.

English Language Requirements

As part of your pre-entry requisites, we require copies of your formal English Language qualifications. Please note students applying to study for professional pilot courses at Air Hawke's Bay must have a minimum IELTS score of 6.0 or equivalence.

For students who do not meet this requirement, we can offer bridging courses at our local English Language school (New Horizon College of English). Please email office@nhce.ac.nz for details. The New Zealand Civil Aviation Authority (CAA) now requires all potential pilots to complete an English Language Proficiency Exam after arrival in New Zealand. Please check the Aviation Language Proficiency requirements at www.caa.govt.nz for details by clicking on the link for "Pilots".

Fit & Proper Person Declaration

Applicants for a New Zealand pilots licence are required to provide a record of traffic offences and criminal convictions from any country that they have lived in during the last five years. Even if you have a clear record, proof of this is still required. Please contact the Police Department in the relevant countries you have lived in to obtain these records, prior to your arrival in New Zealand.

Payments

In accordance with the New Zealand Qualification Authority regulations, Air Hawke's Bay Ltd has chosen to protect student fees by using the Public Trust Milestone Trust Account. This arrangement has been accepted by the New Zealand Qualifications Authority as meeting the requirements of the Education Act 1989 and the Student Fee Protection Rules 2013. The total of your Course fees (including accommodation costs) should be paid directly to the Public Trust Bank Account.

Upon receipt of your Application Form, we will forward to you our Student Handbook, which will detail how to make payment for your Course. You will be asked to sign a Student Application, on arrival at Air Hawke's Bay Ltd, to establish your Student Fee Trust Account, as part of your initial orientation.

Periodically, we will provide you with a summary of monies spent to date, which requires your signed agreement for Public Trust to release this sum to us. Please note that failure to sign, without good reason, may result in your training being suspended.

Please note that prices are subject to change without notice up to $\pm 4\%$.

Refunds

A full pro-rata refund, less a \$500.00 Administration Fee or up to 10% of uncompleted course fees (whichever is the higher) and purchases to date, is available after the initial withdrawal period. Any funds deposited with our organisation that are not utilised within 12 months will be forfeited. Further details are noted in our Student Trainee Handbook.

Accommodation

There is limited accommodation available at the Hastings Aerodrome which are 3 x 2-bedroomed cottages including fully self-contained kitchens and bathrooms. All bedrooms contain a bed, wardrobe, chest of drawers, study desk and lamp. There is a laundry available for all tenants which provides a washing machine, dryer, and ironing equipment. Outside clotheslines are also available.





Additional Info for International Students

Accommodation can be applied for by completing the relevant section of the Application Form (overseas student have priority). The cost of onsite accommodation is available on enquiry. A Tenancy Agreement is required to be completed on arrival, regarding payment terms, standard rules of behaviour and bond amount.

Other Accommodation Options

There are a number of options available, from camping grounds to luxury bed and breakfasts.

For further information, please visit www.hawkesbay.com and click on "Places to Stay". Rental properties are available for longer stays, from about \$200 per week to \$400 per week. Try entering "rental properties Hawkes Bay" in one of the search engines, to bring up a range of properties for rent.

Course Information

The courses outlined on page 6 of this booklet are available for overseas students and as NZ is a signatory to the International Civil Aviation Organisation (ICAO) the pilot licence you will obtain is an ICAO Pilot Licence which is recognised worldwide.

Fees are available on enquiry by emailing info@airhb.co.nz and includes

- All classroom and flight Instruction
- Practical and Simulator hours
- Aviation course books and equipment e.g. navigation computer, maps, logbooks and texts
- Estimated External agency fees and Government charges
- Initial subscription for Aviation Publications
- Uniform – shirt and academy jacket
- Medical and travel insurance

Please note our course fees are based on passing all theory exams and flying tests on the first attempt.

Items not included in the course fees:

- Subscription renewal/publication and maps update
- Travel and Accommodation
- Headset
- Associated non-flying travel costs of cross country training or the air safari
- Medical issue and renewal

Air Hawke's Bay expects student fees to be paid at least one month prior to the start of the programme.

Disclaimer

Information contained in this publication is correct at the time of printing, but may be subject to change. While all reasonable efforts will be made to ensure listed programmes/courses are offered and regulations are current, we reserve the right to change content, or method of delivery, to withdraw any programme or course of study, or to impose limitations on enrolment should circumstances require this.

For the latest information visit our website at www.airhb.co.nz





Want To Know More?

We understand that it is an important step in selecting a career path and training provider, and our team are committed to help you make the decision that best suits your needs.

To learn more about the New Zealand Diploma of Aviation or any of our shorter course options:

- Visit our web site: www.airhb.co.nz
- Call Us: +64 6 879 8466 (extn 1)
- Visit us: Hastings Aerodrome, Bridge Pa, Hawke's Bay, New Zealand

PRODUCING INDUSTRY-READY PILOTS

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